

May 11, 2026
Jay County Public Library
Library Board Meeting
Jay County Public Library Community Room
315 North Ship Street, Portland, IN

Board Members Present: Tracy Carpenter, Jessica Cook, Amy Hawbaker, Carolyn Journay, Liz Lawson, Parker May, Dolphus Stephens.

Board Members Absent: None.

Staff Present: Eric Hinderliter, Director.

Members of the Public: 1.

Board Meeting Call to Order

The meeting was called to order at 4:03 p.m.

Approval of Minutes

Upon motion by Mr. Stephens, seconded by Ms. Cook, and passed, the minutes of the April 13, 2026 regular meeting were approved as presented.

Financial Report

Upon motion of Ms. Carpenter, seconded by Ms. Lawson, and passed, the final April Financial Report and Claim Register, including claims from April 14 through May 11, were approved.

Report of the Director

1. Usage

Eric presented the usage report for April.

2. Building and Grounds and Technology

Mustard Seed has submitted a quote for painting. Delaware Glass confirmed a Tuesday installation of our new front doors. All-Circuit looked at our electric bill and he is working on some recommendations for us.

AVC will be installing print management software for our public printing. This will streamline things a bit for staff and will also allow patrons to more easily print directly from their device.

3. Programming/Services

Our Family Easter Celebration (done with Farm Bureau) was the highlight of April with 116 in attendance split between two sessions on the morning of April 3. We also did our annual hosting of some East Elementary classes for library tours. We hosted 261 students in two days.

4. Personnel

Emily Tarter and Hannah Bradshaw submitted their resignations and their last day was May 8. A strategy for moving forward with filling open positions is in development and will start on Monday.

5. Priorities

Short-term and longer-term priorities are being developed

Committee Reports

Communications

Unfinished (old) Business

New Business

Public Input - Ms. Clayton spoke regarding her concerns.

Adjournment - On motion of Mr. Stephens, the meeting adjourned at 4:27 p.m.

Next meeting: July 20, 2026

Respectfully recorded,

Eric Hinderliter, JCPL Director

Jessica Cook

Carolyn Jounay

Parker May

Tracy Carpenter

Amy Hawbaker

Liz Lawson

Dolphus Stephens