

September 8, 2025
Jay County Public Library
Library Board Meeting
Jay County Public Library Community Room
315 North Ship Street, Portland, IN

Board Members Present: Tracy Carpenter, Amy Hawbaker, Carolyn Jounay, Parker May, Dolphus Stephens.

Board Members Absent: Jessica Cook, Liz Lawson.

Staff Present: Eric Hinderliter, Director.

Members of the Public: 2 students.

Board Meeting Call to Order

The meeting was called to order at 4:00 p.m.

Approval of Minutes

Upon motion by Mr. May, seconded by Mr. Stephens, and passed, the minutes of the August 11, 2025 regular meeting were approved as presented.

Financial Report

Upon motion of Mr. Stephens, seconded by Ms. Hawbaker, and passed, the final August Monthly Financial Report and Claim Register, including claims from August 12 through September 8, were approved.

Report of the Director

1. Usage

Eric presented the usage report for August.

2. Building and Grounds and Technology

Projects scheduled for completion this fall: LED light conversion by All-Circuit, drywall and painting by Mustard Seed, concrete leveling by A-1, front door replacement by Delaware Glass. A 2026 project list will be created this fall.

3. Programming/Services

Story Time returns the week of September 15. Pre School story visits begin the week of September 8. Bookmobile service starts back up on September 17, visiting East Elementary, Bloomfield, and JCCA once every other week. We have 32 classrooms visiting the bookmobile and 35 classroom bags scheduled.

Other program highlights for September include Library Card Month activities, featuring a month long Fresh Start program, encouraging people to renew their library cards and have their fines and fees forgiven. The library is also hosting AJ Wetzel (regional country singer) in an acoustic coffee house style atmosphere in the Community Room.

Committee Reports - Eric will meet with the Policy Committee this fall to review potential changes and have a recommendation to the Board at the November meeting.

Communications

Unfinished (old) Business

New Business

1. 2026 Budget - On motion of Mr. Stephens, seconded by Ms. Carpenter, and passed, the Board adopted the 2026 budget in the following amounts: Operating: \$1,300,000; Library Improvement Reserve: \$100,000; Rainy Day: \$20,000.

Public Input - None

Adjournment - On motion of Mr. Stephens, the meeting adjourned at 4:24 p.m.

Next meeting: October 13, 2025

Respectfully recorded,

Eric Hinderliter, JCPL Director

Tracy Carpenter

Amy Hawbaker

Carolyn Journey

Parker May

Dolphus Stephens