

October 13, 2025
Jay County Public Library
Library Board Meeting
Jay County Public Library Community Room
315 North Ship Street, Portland, IN

Board Members Present: Jessica Cook, Carolyn Jounay, Liz Lawson, Parker May.

Board Members Absent: Tracy Carpenter, Amy Hawbaker, Dolphus Stephens.

Staff Present: Eric Hinderliter, Director.

Members of the Public: 5 students.

Board Meeting Call to Order

The meeting was called to order at 4:00 p.m.

Approval of Minutes

Upon motion by Mr. May, seconded by Ms. Cook, and passed, the minutes of the September 8, 2025 regular meeting were approved as presented.

Financial Report

Upon motion of Ms. Jounay, seconded by Mr. Parker, and passed, the final September Monthly Financial Report and Claim Register, including claims from September 9 through October 13, were approved.

Report of the Director

1. Usage

Eric reported that last month was the strongest September since 2019.

2. Building and Grounds and Technology

A1 Concrete Leveling took care of the sidewalks. All-Circuit is projecting to do the lighting project in November. Mustard Seed is looking at the week of October 27. We passed a Fire Department inspection.

3. Programming/Services

We had 94 patrons either open a new account, had fines removed in order to start using their card, or renewed their card. We also forgave \$4,100 in fines and fees. We are seeing strong attendance at our programs. Bloomfield Elementary has dropped classroom visits to the bookmobile (due to security and Internet issues) although they do want to continue with book

boxes. Mayor Westlake is recognizing National Friends of the Library Week at their meeting on October 21. He is also going to be reading to children at Tuesday's (the 14th) story time.

The library hosting the Christmas trees as part of Winter Fest, which will be a great marketing opportunity for the library. We are also looking at a collaboration with Arts Place with a Book and Movie concept.

4. Personnel

Kaileigh Compton (Page) resigned on September 10. This position has not been filled yet.

5. Future Finances

Eric presented a condensed description of an approach to future financial challenges the library might face. This will be an on-going discussion.

Committee Reports - The Policy Committee will meet on October 21 and have a recommendation for the November meeting.

Communications

Unfinished (old) Business

New Business

Public Input

Adjournment - On motion of Mr. May, the meeting adjourned at 4:31 p.m.

Next meeting: November 10, 2025

Respectfully recorded,

Eric Hinderliter, JCPL Director

Jessica Cook

Carolyn Journey

Liz Lawson

Parker May